

**Court of Common Pleas, Carroll County, Ohio, General Trial Division**

**Domestic Relations Filing Checklist**

The following forms need to be filed for each type of case. The Court may refuse to consider any pleadings or opposition filed without the required documentation. Filing fees are as follows:

**Dissolution - \$275.00**

**Divorces - \$275**

**Post Decree motions - \$100**

<b>Dissolution:</b>	
<p><b>Petition for Dissolution of Marriage without Children</b></p> <p>____ Disclosure of Personal Identifier Information</p> <p>____ Petition for Dissolution (Form 17)</p> <p>____ Waiver of Service of Summons (Form 30)</p> <p>____ Separation Agreement (Form 19)</p> <p>____ Husband's Financial Affidavit (Affidavit 1)</p> <p>____ Wife's Financial Affidavit (Affidavit 1)</p> <p>____ Wife's Affidavit of Property (Affidavit 2)</p> <p>____ Husband's Affidavit of Property (Affidavit 2)</p> <p><b>*****INCLUDE MIDDLE INITIALS AND DATE OF BIRTH FOR BOTH PARTIES</b></p>	<p><b>Petition for Dissolution of Marriage with Children</b></p> <p>____ Disclosure of Personal Identifier Information</p> <p>____ Petition for Dissolution (Form 17)</p> <p>____ Waiver of Service of Summons (Form 30)</p> <p>____ Separation Agreement (Form 19)</p> <p>____ Shared Parenting Plan <i>if applicable</i> (Form 20 or 21)</p> <p>____ Husband's Affidavit of Income &amp; Expenses (Aff 1)</p> <p>____ Wife's Affidavit of Income &amp; Expenses (Affidavit 1)</p> <p>____ Wife's Affidavit of Property (Affidavit 2)</p> <p>____ Husband's Affidavit of Property (Affidavit 2)</p> <p>____ Parenting Proceeding Affidavit (Affidavit 3)</p> <p>____ Health Insurance Affidavit (Affidavit 4)</p> <p><b>*****INCLUDE MIDDLE INITIALS AND DATE OF BIRTH FOR BOTH PARTIES</b></p>
<b>Divorce:</b>	
<p><b>Divorce without Children</b></p> <p>____ Disclosure of Personal Identifier Information</p> <p>____ Complaint for Divorce (Form 6)</p> <p>____ Request for Service/ Instructions for Service (Form 31)</p> <p>____ Affidavit of Property (Affidavit 2)</p> <p>____ Affidavit of Income and Expenses (Aff 1)</p> <p><b>*****INCLUDE MIDDLE INITIALS AND DATE OF BIRTH FOR BOTH PARTIES</b></p> <p><i>Optional: Motions, Affidavits for Temporary Orders (Affidavit 5)</i></p>	<p><b>Divorce with Children</b></p> <p>____ Disclosure of Personal Identifier Information</p> <p>____ Complaint for Divorce (Form 7)</p> <p>____ Request for Service/ Instructions for Service (Form 31)</p> <p>____ Parenting Proceeding Affidavit (Affidavit 3)</p> <p>____ Affidavit of Income and Expenses (Affidavit 1)</p> <p>____ Affidavit of Property (Affidavit 2)</p> <p>____ Health Insurance Affidavit (Affidavit 4)</p> <p><b>*****INCLUDE MIDDLE INITIALS AND DATE OF BIRTH FOR BOTH PARTIES</b></p> <p><i>Optional: Motion, Affidavits for Temporary Order (Affidavit 5)</i></p>

<p><b>Answer to Complaint for Divorce without Children</b></p> <p>____ Defendant's Answer with Certificate of Service (Form 10)</p> <p>____ Affidavit of Property (Affidavit 2)</p> <p>____ Affidavit of Income and Expenses (Affidavit 1)</p>	<p><b>Answer to Complaint for Divorce with Children</b></p> <p>____ Defendant's Answer with Certificate of Service (Form 11)</p> <p>____ Affidavit of Property (Affidavit 2)</p> <p>____ Affidavit of Income and Expenses (Affidavit 1)</p> <p>____ Health Insurance Affidavit (Affidavit 4)</p> <p>____ Parenting Proceeding Affidavit (Affidavit 3)</p>
<p><b>Counterclaim for Divorce without Children</b></p> <p>____ Counterclaim for Divorce without Children Service (Form 8)</p> <p>____ Request for Service/ Instructions for Service (Form 31)</p> <p>____ Affidavit of Property (Affidavit 2)</p> <p>____ Affidavit of Income and Expenses (Affidavit 1)</p> <p><b>**Form 12 - Reply to Counterclaim for Divorce without Children</b></p>	<p><b>Counterclaim for Divorce with Children</b></p> <p>____ Counterclaim for Divorce with Children (Form 9)</p> <p>____ Request for Service/ Instructions for Service (Form 31)</p> <p>____ Affidavit of Property (Affidavit 2)</p> <p>____ Affidavit of Income and Expenses (Affidavit 1)</p> <p>____ Health Insurance Affidavit (Affidavit 4)</p> <p>____ Parenting Proceeding Affidavit (Affidavit 3)</p> <p><b>** Form 13 - Reply to Counterclaim for Divorce with Children</b></p>
<p><b>Motions:</b></p>	
<p><b>Motions Regarding Spousal Support</b></p> <p>____ Motion and Supporting Memorandum</p> <p>____ Affidavit in Support</p> <p>____ Affidavit of Income and Expenses (Affidavit 1)</p> <p>____ Request for Service (Form 31)</p>	<p><b>Motion to Show Cause for Contempt</b></p> <p>____ Parenting Proceeding Affidavit (Affidavit 3) (needed only if children are involved)</p> <p>____ Motion for Contempt &amp; Affidavit (Form 24)</p> <p>____ Show Cause Order, Notice &amp; Instructions to the Clerk (Form 25)</p>
<p><b>Motions-General</b></p> <p>____ Motion (Visitation-Form 26; Custody-Form 27; Change of Child Support, Medical Support, Tax Exemption or other child-related Expenses-Form 28)</p> <p>____ Supporting Memorandum</p> <p>____ Affidavit in Support * optional- needed if you are requesting a ruling without an oral hearing first</p> <p>____ Affidavit of Income &amp; Expenses (Affidavit 1)</p> <p>____ Parenting Proceeding Affidavit (Affidavit 3)</p> <p>____ Request for Service (Form 31)</p>	<p><b>These forms have been provided by the Supreme Court of Ohio; the hyperlink can be found on the Clerk of Court's Website or you can go to</b></p> <p><a href="http://www.supremecourt.ohio.gov/JSC/CFC/DRforms/default.asp">www.supremecourt.ohio.gov/JSC/CFC/DRforms/default.asp</a></p>